PURPOSE:
To assure communicable diseases are reported to the appropriate providers, authorities, staff, and patients.

POLICY:
All positive and indeterminate communicable disease results will be reported to the ordering provider, patient, staff, and appropriate agencies, where applicable.

PROCEDURES:
1. Positive or indeterminate communicable disease laboratory results will be delivered:
   1.1 To the ordering provider or the on-call provider when ordering provider not available.
   1.2 To the Communicable Disease Nurse.

2. The provider will sign off on the result and give orders stating positive test results, follow-up needs, treatment, and partner notification when indicated.

3. Nurse staff will contact the patient per providers’ orders.

4. The Communicable Disease Nurse will:
   4.1 Report the positive communicable disease result to the appropriate authorities.
       4.1.1 Any report given to agencies outside Student Health Services will be documented on the Disclosure Log in PnC system.
   4.2 The form used for reporting to KDHE will be scanned in the PnC system and located under the “Clinic Note” category.
   4.3 Review the encounter note to assure that the patient has been notified, given treatment guidelines, and educated on the importance of notifying contacts when indicated.
   4.4 Document in the Kansas Notifiable Disease spreadsheet.

5. Laboratory staff will also provide all QuantiFERON®-TB Gold testing results (negative, positive, or indeterminate) to the Director of TB Screening and Evaluation.

6. Laboratory staff will provide specified testing results to a designated person during times, such as, the mumps epidemic.