

**UNIVERSITY OF KANSAS
WATKINS HEALTH SERVICES
HEALTH EDUCATION RESOURCE OFFICE**

NUMBER: HE-116	ISSUE DATE: 06/23/06
TITLE: CPR Courses on KU Campus	REVISED: 07/18/08; 10/15/14; 01/21/16
TITLE OF OWNER: Assistant Director	APPROVED: Director

PURPOSE: To offer CPR courses on the KU campus.

POLICY: Students, faculty, staff, and the general public are eligible to participate in CPR courses offered.

PROCEDURE:

1. If a person or group is interested in participating in a CPR class, contact HERO at 785-864-9570.
2. WHS provides certified instructors to teach the courses. There is a fee for each course offered.
3. The CPR instructor is responsible for communicating with participants about the enrollment process.
4. The CPR instructor will complete HE-116-1 CPR Course Payment Form after the course has concluded.
5. HE-116-1 CPR Course Payment Form will be turned into the Business Office for billing and/or posting of payments.
6. Payment must be paid in full before a participant is given his/her CPR certification card.

REFERENCE:

HE-116-1 CPR Course Payment Form
This document is on file with the KU Policy Library.