**PURPOSE:** To inform patients of care options for Student Health Services during the hours the health center is closed.

**POLICY:**
Information will be made readily available to patients requesting information regarding health care delivery systems available in the Lawrence community.

**PROCEDURES:**
Patients are instructed to go to Lawrence Memorial Hospital for health care services they may require during the hours the health center is closed.

This information is communicated by at least the following means:
1. Student Health Services answering machine
2. Correspondence
3. New Student Orientation
4. KUPD emergency phones
5. Website
6. Printed materials
7. Provider advice
8. Door signs