



Important health steps to complete before coming to campus

Before you come to campus, you need to complete and submit the **Immunization History** form.

Step 1: Completing the form

Download the Watkins Health Services (WHS) [form](#). Ask your healthcare provider to fill it out and sign it in paper format or submit an official copy of immunization records from your physician's office, school, military, or other official organization which contains information about your Measles-Mumps-Rubella immunizations and meningococcal immunizations (if any).

Step 2: Submit the form in ONE of these ways.

- You will have access to the Watkins Health Services [student health portal](#) 72 hours after enrolling at orientation. Log in using your KU online ID and password and go to the Medical Clearances tab to enter your immunizations and dates. Then scan and upload official documentation verifying your immunization history under the Medical Clearances tab and Immunization Upload.

If you are unable to scan and upload documents, documentation may also be submitted in one of the following ways.

- In person at WHS during the first week of school
- Fax to (785) 812-0214
- Mail to:
Immunization Compliance Office
KU Watkins Health Services
1200 Schwegler Dr.
Lawrence, KS 66045-7538

Please note that any document submitted must contain your full name, date of birth and SEVEN-DIGIT KU ID NUMBER. View the full [Immunization Compliance policy](#).

Step 3: Review your health insurance.

Students are strongly encouraged to have health insurance. KU students can enroll in a [voluntary insurance plan](#) sponsored by the Kansas Board of Regents for students at all of the Regent universities in Kansas if they need insurance. However, if you already have insurance coverage, review your plan to make sure WHS charges would be covered.

WHS is the health center on KU's campus, offering healthcare and a 24-hour "Nurse Helpline" among other services listed on our [website](#).

Finally, every student at KU pays a health fee each semester as part of required campus fees, paid with tuition. The health fee entitles you to be seen by our providers at no charge for the office visit, including no co-pay. However, there are charges for additional services such as lab tests, X-rays, medications, or if a provider performs procedures, or performs extensive physical exams such as those required for the Peace Corps. Students receive a reduced rate for those charges which are often well below local market costs. The health fee itself does not constitute any type of healthcare insurance. Refer to our [Business and Insurance office](#) for those details.

We look forward to seeing you soon!

Carrie A Hildenbrand, MA, RHIA
Health Information Manager, Registration & Records
785-864-9500
whs-notifications@ku.edu